RYTON ON DUNSMORE PARISH COUNCIL
The Village Hall, High Street, Ryton on Dunsmore, CV8 3EY
Tel: 024 76307336 email: rytonondunsmore@btconnect.com website: www.ryton-on-dunsmore.org.uk

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in the Village Hall, High Street on Wednesday 2nd December 2026 at 7.00 p.m. for the purpose of transacting the following business

signed Lindsay Foster Clerk to the Parish Council 24th November 2026

AGENDA

1. Apologies for Absence
2. Declarations of interest and dispensations
   - 2.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
   - 2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
   - 2.3. To grant any requests for dispensation as appropriate
3. Reports from Police, County Councillor, Borough Councillors, Village Hall and Prologis (all for information only)
4. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote[1]
   This item is limited to a total of 15 minutes duration
5. To approve the minutes of the last Parish Council meeting

6. Finance
   - 6.1. To approve payments to be made (can be added to until the meeting with updated payment list presented if required)
   - 6.2 To note bank reconciliation
   - 6.3 To discuss draft budget 2027-28 (subject to change when RBC figures are provided)
   - 6.4 To approve Dropbox subscription £95.88
   - 6.5 To approve donation to Our Jays for defib cabinet £420

7. Planning
   7.1 R26/0987 at Land on the south-west side of Oxford Road (A423), Ryton-on-Dunsmore, Coventry CV8 3EN for Formation of a permanent agricultural access and associated turning head and bin store.
   7.2 R26/0870 at CITRUS HOTEL, LONDON ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3DY for Refurbishment and reconfiguration including partial demolition of existing hotel building to provide a 67-bedroom hotel (Use Class C1) and erection of a drive-thru coffee shop (Use Class E), together with associated engineering operations, site layout alterations, car parking, electric vehicle charging infrastructure, servicing, landscaping, drainage, plant and ancillary works..

8. Correspondence
   8.1

9 Items for this meeting
   - 9.1 Play equipment report and repairs– Cllr Tetlow
   - 9.2 Ryton Water Meadow update – Cllr Smyth/Cllr Henry
   - 9.3 To discuss allotment issues- Cllr Jones
   - 9.4 Pavilion refurbishment- Cllr Witter
   - 9.5 The orchard- Cllr Henry

9.6 Ryton Burial ground- Cllr Witter
9.7 Recreation Ground Development project
9.8 Village Hall refurb plans; ceiling, roof and main door and Sole Trustee Meetings
9.9 Subway update- Cllr Henry
9.10 Christmas Lighting
9.11 War memorial
9.12 CCTV update
9.13 Asset inspections update

10 To receive the reports for information from representatives on other bodies

11 To receive the report of the Chairman (Note: for information only, no decisions can be made)

12 To receive reports from members (Note: for information only, no decisions can be made)

13 Motion under the Public Bodies (Admission to Meetings) Act as amended -
"That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw"

14 Confidential items for this meeting

15 Date of the next Parish Council meeting 6th January 2027. **This will be a finance meeting only.**

(Deadline for input to the agenda is close of play 18/12/2026)

Reporting and recording of the meeting is permitted in accordance with the Parish Council's policy
Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, and other best practice when making decisions at the meeting

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1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.

The Civil Parish of Ryton on Dunsmore

Minutes of the meeting held on Wednesday 4th November 2026 at The Village Hall at 7.00pm

At 7.05pm the Chair opened the meeting.

Present:
Councillors: Steve Witter, Bob Jones, Kam Bahra, Paul Elden, Claire Johnson, Sam Smyth, Simon Miller
Borough Cllr:
County Cllr:
Public:
Ian Castledine
Ms Lindsay Foster (Clerk)

183/ 26-27 Apologies
Cllr Tetlow, Cllr Pankhania, Cllr Henry, Cllr J Keeling, Cllr D Keeling, Cllr Mistry

184/ 26-27 Declarations of interests with regard to items on the agenda
None

185/ 26-27 Police Report

Borough Council
I am pleased to provide the following update on matters of particular relevance to Ryton-on-Dunsmore during the past month.

- Local Government Reorganisation (LGR) The most significant strategic issue remains the implementation of Local Government Reorganisation across Warwickshire.
- Work continues towards the transition from the current two-tier system to the approved two-unitary-authority model for Warwickshire.
- Discussions are ongoing regarding the future delivery of local services, governance arrangements, assets, stating, and community engagement structures.
- Parish and town councils are expected to play an increasingly key role in representing local communities as the new arrangements are developed.
- Rugby Borough Council continues to engage with transition planning and to ensure that the interests of communities such as Ryton-on-Dunsmore are represented throughout the process.
- Further guidance for parish councils is expected as implementation milestones are reached.
- Funding opportunities continue to be promoted to local organisations and community groups.
- I have continued to support residents across Dunsmore Ward on a range of matters

County Council
Government Ministers have confirmed that the local government reorganisation programme will continue. A further period of consultation and representations, lasting a minimum of three weeks, will take place before final decisions are made. The Government remains committed to the reorganisation programme. Local elections will still take place in May 2027 using the existing council boundaries. The proposed new unitary councils for Warwickshire, based on a North and South Warwickshire model, are expected to be established in 2029. Elections to the shadow authorities are anticipated to take place in May 2028.

Prologis Report
No further discussions regarding traffic on Leamington Road.

Village Hall
No update

Initial .....

186/ 26-27 Public participation session

187/ 26-26 To approve minutes of the last meeting
Proposed by Cllr Bahra, seconded by Cllr Jones agreed by all present.
Unanimous

Finance
188/26-27 To approve payments to be made.
Proposed by Cllr Miller, seconded by Cllr Johnson agreed by all.
Proposal to apply for one new defib cabinet. To be added to next agenda.
Unanimous
189/26-27 To note bank reconciliation
Noted
190/26-27 To discuss projects 2027-28 budget
Proposals include churchyard works, village hall, Coventry way signage, village gateway signs, and footpath maintenance to be included.
191/26-26 To noted half year accounts
Noted
162/26-27 To approve purchase of printer toner
Proposed by Cllr Witter seconded by Cllr Miller agreed by all present
Unanimous

192/26-27 Planning

- NPPF and national scheme of delegation updates: the majority of planning decisions will be made by officers at RBC. Planning applications can no longer be referred to planning committee. Training slides have been shared with councillors.
- R26/0930 Land at Jarrett's Farm, Chapel Lane: no comments

193/26-27 Correspondence

Items for this meeting

194/26-27 Play equipment.
We await report
195/ 26-27 Water Meadow
Cllr Henry has two outstanding actions to install post and remove waste.
196/ 26-27 To discuss allotment issues
Grant application has been made. Allotment invoices have been sent.
197/26-27 pavilion update
Defib cabinet to be installed. Dog bowl to be covered and barriers to be moved.
198/26-27 The Orchard
No update
199/ 26-27 Burial Ground
New slate has been donated. Tree whips to be installed to rear of burial ground.
200/26-27 Recreation ground development project
Work has started. Path to extend and further works to be completed to link to existing paths.
201/26-27 Village Hall refurbishment places
Meeting to be held in January as sole trustees. Cllr Tetlow to continue works on door. Cllr Smyth and Witter to work on ceiling. Boiler to be serviced in January.

Initial .....

202/26-27 Subway update
Railings to be painted first and whitewash the walls. Assistance required to resolve floor issues. Open event to be held. Plan to prep prior to Christmas, whitewash by Easter and paint by May.

203/26-27 Christmas Lighting
Lighting to be checked. Lights to be switched on for Diwali

204/26-27 War memorial
Area requires tidy up, wreath in office

205/26-27 CCTV
No VAT payable. Starlink to be used as more reliable, work to begin on 1st part of project and ensure this works prior to starting zone 2 of works.

206/ 26-27 Report of the Chair

207/26-27 Member reports
Church clock requires repair.
Possibility of newsletter similar to Bubbenhall.

209/26-27 Confidential Items

210/ 26-27 Date of the next meeting
The meeting unanimously resolved that the next Parish Council meeting will be held on 2nd December at the village hall at 7pm.

The meeting closed at 20.00 pm.

Signed _____ Chairman Date _____

Payments to be made in November			
to whom			
Clerk	salary	****	
WCC	pension contributions	****	
HMRC	tax and ni contributions	****	
N Meggitt	handyman	£210.00	
heritage	mowing	£984.00	
s witter	fuel	£107.32	
card			
defib store	new battery	£252.00	
safelincs	battery and pads	£186.98	
direct debits			
BT	taken on 25th October	£85.13	office internet and phoneline

Initial .....

Microsoft	taken on 8th October	£8.49	laptop subscription
British gas	taken on 19th October	£1,093.62	streetlighting electricity
water plus	taken on 5th October	£68.13	pavilion water

Initial .....

Payments to be made in December

to whom

Clerk	salary		****
WCC	pension contributions		****
HMRC	tax and ni contributions		****
N Meggitt	handyman	await invoice	
Our Jay foundation	grant		£420.00

direct debits

BT	taken on 25th November	£85.13	office internet and phoneline
microsoft	taken on 8th November	£8.49	laptop subscription
Valda	taken on 30th November	£1,480.56	streetlighting elctricity from 20th oct
British Gas	taken on 18th November	£791.76	streetlighting electricity till 19th Oct

Ryton on Dunsmore Parish Council

BANK RECONCILIATION: Oct 2026

Current Account No
40-18-17 11376020

Opening balance	13,863.36	Payments	650.73
Bankings	0.00	Closing Balance	13,212.63
	13,863.36		13,863.36

Balance per Bank Statement 13,212.63 *

Less o/s cheques

Date	Cheque	Name	Amount
			0.00
			13,212.63

Plus o/s credits

Date	Deposit	Amount
		0.00
		13,212.63

checksum 0.00

BMM Account No
40-18-17 01705857

Opening Balance	148,847.48	Transfers out	0.00
Bankings	0.00	Closing Balance	148,847.48 *
	148,847.48		148,847.48

Balance per Bank Statement 148,847.48

Unity Trust Account

Opening Balance	39,153.46	Transfers out	15,081.42
Bankings	150.00	Closing Balance	24,222.04
	39,303.46		39,303.46

Balance per Bank Statement 24,222.04

Expenditure until 31st March 2027

Budget lines only

Item		Original Budget 2026-27 Totals	Totals to date	Funds remaining to date	Forecast for rest of year	Difference	Proposal 2027-28	
Staff		**28,800**	15,109	13,691	14,400	-709	30200	increase 5%
Office & Services		**7,146**	1,320	5,826	5,615	211	7300	increase to cover increase to annual insurance
Council Business		**1,120**	0	1,120	1,120	0	1120	
Advice, Acc, Subs		**2,400**	938	1,462	600	862	1200	legal fees not included for village hall
Assets:	Purchase	**1,000**	0	1,000	1,000	0	1000	
Donations / Grants		**2,100**	1,000	1,100	1,100	0	2100	
Maintenance:	Village Hall	**4,300**	3,959	341	400	-59	4500	
	Rec Grnd Changing Rm	**1,560**	278	1,282	780	502	1500	
	Other Parish	**4,010**	393	3,617	2,770	847	4500	add roughly 10%
	Village Maintenance.	**2,130**	848	1,282	1,065	217		dog waste bags,
	Contract	**13,350**	4,630	8,720	4,450	4,270	2200 11500	£250 per month lengthsman, 8 payments of £1000 for grass cutting includes £1000 for trees and £500 for window cleans
Street lighting		**20,300**	8,003	12,297	9,900	2,397	21000	covers roughly 5 replacement lights, £1000 per month costs
Chairman		**500**	0	500	500	0	500	
CCTV		**2,000**	0	2,000	2,000	0		
Subway		**7,284**	0	7,284	7,284	0	2480	£40 starlink per month and £2000 for zone 2
village hall		**1,000**	0	1,000	1,000	0	7000	small decrease
other project		**1,000**	0	1,000	1,000	0	1000	
		0				0	900	small decrease
Budget lines total		**0**	36,478	63,522	54,984	8,538		
		100,000	0	**100,000**			**100000**	
Reserves								

0

Your Dropbox Plus subscription is about to renew



From Dropbox <no-reply@txn.dropbox.com>
To <clerk@rytonondunsmoreparishcouncil.gov.uk>
Reply-To <no-reply@txn.dropbox.com>
Date 22-11-2026 4:02 pm

Dropbox

Hi Parish,

We hope you're enjoying Dropbox Plus. We're just letting you know that on December 22, 2026, your subscription will renew automatically.

A detailed summary of your transactions with Dropbox can be found on your payments page, where you can view, download, and print your invoice.

Visit Dropbox

Your subscription will renew on December 22, 2026, and you'll be charged £95.88 on that date and again each year, until you cancel. If you'd like to cancel your subscription, access your account settings. You may also contact support at any time.

- The Dropbox team

6.5

Tax Invoice

OURJAY FOUNDATION

The world would be a better place if it was full of Jamies

Bill to
Ryton on Dunsmore Parish Council

clerk@rytonondunsmoreparishcouncil.gov.uk

OurJay Foundation
PO BOX 2155757 Rugby Delivery Office, Mill Road
Rugby
Warwickshire
CV21 1AA

Defibs@ourjay.org.uk
+44 7341892511

Amount due	Due date	Issue date	Invoice number
£420.00	**16 Dec 2026**	**14 Nov 2026**	**INV-00312**

View and pay online

Description	Quantity	Price	Discount	Tax	Amount
Defibsafe2 defibrillator cabinet (OurJay)	1	600.00	180.00	0%	420.00

View and pay online

VISA Pay G Pay PayPal

Subtotal	420.00
Includes discount of 180.00	
Total Exempt	0.00
Total	420.00
Amount due	**£420.00**

Charity Registration Number: 1200846
To make your payment easily online please click our 'PAY NOW' button
Cheques should be made payable to "OurJay Foundation " and sent to the above correspondence address.
Account Details for Bank transfers:
Lloyds Bank -
A/C No: 78246860
Sort Code: 30-91-92
A/C Name: OurJay Foundation
Please quote name as reference
Any queries please contact us either by phone or email:
Telephone: 07341 892511
Email - enquiries@ourjay.org.uk

Development Team
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

10-Nov-2026

Miss Lindsay Foster,
Ryton On Dunsmore Parish Council

PLANNING CONSULTATION – Parish Council

Reference: R26/0987

Proposal at:
Land on the south-west side of Oxford Road (A423), Ryton-on-Dunsmore, Coventry CV8 3EN

For: Formation of a permanent agricultural access and associated turning head and bin store

I refer to the above application that you may wish to comment on.

The plans and documents can be viewed on-line at:
https://planning.agileapplications.co.uk/rugby

Consultation responses should be sent to calum.mason@rugby.gov.uk by 01-Dec-2026.

Decision level: Schedule 2 (delegated unless exceptional circumstances)

In terms of Decision Level if the application is Schedule 1 or Schedule 2 (delegated by local variation) these will be delegated to officers to determine.

Schedule 2 (delegated unless exceptional circumstances) applications will be delegated to officers by default but may be referred to Planning Committee in exceptional circumstances where they meet specific criteria and pass a Gateway Test.

Ward Councillors may submit a written request for referral to be considered under a Gateway Test explaining why the application meets one or more of the following criteria:

- It raises one or more issues of economic, social or environmental significance to the local area.
- It raises one or more significant planning matters having regard to the development plan.

Planning officers will carry out an assessment of significance before deciding whether a referral should be considered.

An application may only be referred to Planning Committee where both the Chief Planning Officer (or equivalent) and the Nominated Member (the Chair or Vice-Chair of the Planning Committee) agree that at least one of the Gateway Test criteria has been met.

Development Team
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

06-Nov-2026

Miss Lindsay Foster,
Ryton On Dunsmore Parish Council

PLANNING CONSULTATION – Parish Council

Reference: R26/0870

Proposal at:
CITRUS HOTEL, LONDON ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3DY

For: Refurbishment and reconfiguration including partial demolition of existing hotel building to provide a 67-bedroom hotel (Use Class C1) and erection of a drive-thru coffee shop (Use Class E), together with associated engineering operations, site layout alterations, car parking, electric vehicle charging infrastructure, servicing, landscaping, drainage, plant and ancillary works.

I refer to the above application that you may wish to comment on.

The plans and documents can be viewed on-line at:
https://planning.agileapplications.co.uk/rugby

Consultation responses should be sent to april.waterman@rugby.gov.uk by 04-Dec-2026.

Decision level: Delegated

In terms of Decision Level if the application is Schedule 1 or Schedule 2 (delegated by local variation) these will be delegated to officers to determine.

Schedule 2 (delegated unless exceptional circumstances) applications will be delegated to officers by default but may be referred to Planning Committee in exceptional circumstances where they meet specific criteria and pass a Gateway Test.

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