

To all Members of the Council

You are hereby summoned to attend the meeting of Ryton on Dunsmore Parish Council to be held in the Village Hall, High Street on Wednesday 2nd September 2026 at 7.00 p.m. for the purpose of transacting the following business

signed



Lindsay Foster Clerk to the Parish Council 27th August 2026

AGENDA

1. Apologies for Absence
2. Declarations of interest and dispensations
 - 2.1. To receive declarations of interest from councillors (existence and nature) with regard to items on the agenda
 - 2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3. To grant any requests for dispensation as appropriate
3. Reports from Police, County Councillor, Borough Councillors, Village Hall and Prologis (all for information only)
4. Public participation session WITH RESPECT TO ITEMS ON THE AGENDA, see footnote¹
This item is limited to a total of 15 minutes duration
5. To approve the minutes of the last Parish Council meeting
6. Finance
 - 6.1. To approve payments to be made (can be added to until the meeting with updated payment list presented if required)
 - 6.2. To note payments made in August
 - 6.3. To note bank reconciliation
 - 6.4. To approve grant application Evergreen
 - 6.5. To discuss CCTV quotation
 - 6.6. To discuss insurance quotation
 - 6.7. To discuss fire safety training for village hall £60+VAT
 - 6.8. To discuss footpath works and quotation
 - 6.9. To discuss donation to Our Jays Foundation
7. Planning
 - 7.1 R26/0736 at Collage of Policing, LEAMINGTON ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3EN for Proposed installation of a new security guard hut.
8. Correspondence
 - 8.1 RBC allotment grant scheme
 - 8.2 to approve use of Parish Council land for metal detecting
9. Items for this meeting
 - 9.1 Play equipment report and repairs- Cllr Tetlow
 - 9.2 Ryton Water Meadow update – Cllr Smyth/Cllr Henry
 - 9.3 To discuss allotment issues- Cllr Jones
 - 9.4 Pavilion refurbishment- Cllr Witter
 - 9.5 The orchard- Cllr Henry
 - 9.6 Ryton Burial ground- Cllr Witter
 - 9.7 Recreation Ground Development project
 - 9.8 Village Hall refurb plans; ceiling, roof and main door and fire safety

9.9 Subway update- Cllr Henry

- 10 To receive the reports for information from representatives on other bodies
- 11 To receive the report of the Chairman (Note: for information only, no decisions can be made)
- 12 To receive reports from members (Note: for information only, no decisions can be made)
- 13 Motion under the Public Bodies (Admission to Meetings) Act as amended -
“That in view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”
- 14 Confidential items for this meeting
 - 14.1 Church Road Car Park
 - 14.2 Complaint to Council response
 - 14.3 To note increase to Clerk Salary scale point as recommended by Government negotiations
- 15 Date of the next Parish Council meeting 7th October 2026.
(Deadline for input to the agenda is close of play 29/09/2026)

*Reporting and recording of the meeting is permitted in accordance with the Parish Council's policy
Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention,
unlawful discrimination, and other best practice when making decisions at the meeting*

1 Note for Public Participation - With the Council hearing first from councillors with pecuniary interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. After the close of the public participation session, when a parish council reaches any item of business which councillors have a pecuniary interest in, those councillors would need to leave the meeting room whenever it becomes apparent that the business is being considered at that meeting whether or not they had made representations etc in respect of it within the public participation session.

3

The Civil Parish of Ryton on Dunsmore
Minutes of the meeting held on Wednesday 1st July 2026 at The Village Hall at 7.00pm

At 7.05pm the Chair opened the meeting.

Present:

Councillors: Steve Witter, Stuart Tetlow, Marcus Henry, Claire Johnson, Bob Jones, Sam Smyth,
Rinesh Pankhania (co-opted item 95/26-27)

Borough Cllr: Cllr Mistry

County Cllr:

Public: 3

Ian Castledine

Ms Lindsay Foster (Clerk)

95/ 26-27 Apologies

Cllr Bahra, Cllr Miller, Cllr Elden, Cllr Keeling

96/ 26-27 Declarations of interests with regard to items on the agenda

None

97/ 26-27 Police Report

none

Borough Council

Focus magazine to be distributed to village. Local plan has been submitted. Bin information regarding new collections has been circulated by RBC. Planning meeting held tonight. Cllr Mistry will assist with signage.

County Council

No WCC held this month. Request for road sweeper to attend village has been made. Funding stream details have been shared with Cllr Henry regarding subway. On 29 June Cllr Keeling attended the Lord Leycester in Warwick for the presentation of a British Empire Medal to David Eadon for organising Wroth Silver Ceremony for most of his adult life.

Prologis Report

None

Festival Committee

To be removed from agenda

Village Hall

Electrical work completed and box yet to be installed

98/ 26-27 Public participation session

Request for further metal detecting around the village to be added to next agenda.

Ongoing issues at Sodens Avenue. Clerk has spoken to the Police, and they will attend on Friday. Continue reporting any incidents.

99/ 26-26 To approve minutes of the last meeting

Proposed by Cllr Henry, seconded by Cllr Witter agreed by all present.

Unanimous

100/26-27 To approve Co-option

The vacancy was advertised on the noticeboard, and one application was made with statement read out on behalf of Rinesh Pankhania. Rinesh was proposed as a councillor by Cllr Tetlow seconded by Cllr Witter agreed by all present **Unanimous**

Finance

101/26-27 To approve payments to be made.

Proposed by Cllr Henry, seconded by Cllr Smyth agreed by all.

Unanimous

102/26-27 To note bank reconciliation

Noted

103/26-27 To approve delegated authority to make payments in August

Proposed by Cllr Tetlow seconded by Cllr Jones agreed by all present.

Unanimous

104/26-26 To discuss CCTV quotation

Discussions ongoing

105/26-27 To discuss Ryton Star Grant application

Cllr Witter declared an interest and did not take part in discussions

Proposed to approve a grant of £500 by Cllr Tetlow seconded by Cllr Johnson agreed by all present

Unanimous

106/26-27 Planning

- Update regarding Oxford Road enforcement: RBC to send a drone and conditions may allow some of the works.

107/26-27 Correspondence

- FOI made clerk to check how much time this will take.

Items for this meeting

108/26-27 Play equipment.

Replacement parts to be sought. Zipwire works required.

109/ 26-27 Water Meadow

Cllr Henry has 2 outstanding actions to install post and remove waste.

110/ 26-27 To discuss allotment issues

New contract to be investigated. Some plots are not being used and checks to continue.

111/26-27 pavilion update

Pavilion requires attention toilet repairs are required.

112/26-27 The Orchard

No update

113/ 26-27 Burial Ground

Churchyard tidy-up last week

114/26-27 Recreation ground development project

Add footpath to the next agenda. Maintenance schedule to be created when works completed. Cllr Henry to contact Millboard.

115/26-27 Village Hall refurbishment places

Ceiling issues to be repaired. Door quotes to be discussed.

116/26-27 Subway update

Project will take part in 2 phases; design and painting. 4 painting events will be held in total. Design ideas will be submitted on paper forms by residents. Volunteers required to help paint. Clerk to applied for funding. Discussions with school ongoing.

117/26-27 CCTV

Current supplier no longer engaging. No update

118/26-27 To discuss defibrillator installation

Box donated by Our Jays to be installed.

119/ 26-27 Report of the Chair

none

120/26-27 Member reports

Roundabout requires work on A45.

Issues with central reservation following works

Co-op grant available for flowerboxes at village entrance

Thanks to Mick Thompson who repaired post at War memorial and litter picks regularly around the village.

121/26-27 Confidential Items

122/ 26-27 Date of the next meeting

The meeting unanimously resolved that the next Parish Council meeting will be held on 2nd September at the village hall at 7pm.

The meeting closed at 20.20 pm.

Signed _____ Chairman Date _____

Payments to be made in July			
to whom			
Clerk	salary	£	
WCC	pension contributions	£	
HMRC	tax and ni contributions	£	
N Meggitt	handyman	£192.50	
NG Biddle	electric works pavilion	£216.00	
heritage	mowing	£444.00	
S Witter	reimbursement	£45.06	
Clerk	reimbursement paper	£5.00	
Rugby Borough Council	commercial waste	£324.97	
direct debits			
BT	taken on 26th June	£85.13	office internet and phonline
Microsoft	taken on 8th June	£8.49	laptop subscription
British gas	taken on 17th June	£824.25	street lighting electricity
ICO	taken on 4th June	£47.00	annual fee

6.1

Payments to be made in September

to whom

Clerk	salary		****
WCC	pension contributions		****
HMRC	tax and ni contributions		****
N Meggitt	handyman	await invoice	
Ryton star	grant		£500.00
R Duxbury	flowers at co-op		£81.17
S Witter	dog waste bags		£72.90

direct debits

BT	taken on 25th august	£85.13 office internet and phoneline
microsoft	taken on 8th august	£8.49 laptop subscription

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Payments to be made in August

to whom

Clerk	salary	****
WCC	pension contributions	****
HMRC	tax and ni contributions	****
N Meggitt	handyman	£350.00
NG Biddle	electric works	£960.00
heritage	mowing	£1,872.00
marcus henry	reimbursement	£55.00
Clerk	reimbursement paper	£5.00
eon	maintenance	£721.20

paid by debit card

defib parts	defib parts	£411.59	29-Jul
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direct debits

BT	taken on 24th july	£85.13	office internet and phoneline
microsoft	taken on 8th july	£8.49	laptop subscription
waterplus	taken on 6th july	£54.23	

Ryton on Dunsmore Parish Council

BANK RECONCILIATION: June 2026

Current Account No

40-18-17 11376020

Opening balance	14,751.66	Payments	140.62
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Bankings	0.00	Closing Balance	14,611.04
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<u>14,751.66</u>	<u>14,751.66</u>
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Balance per Bank Statement	14,611.04 *
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Less o/s cheques

Date Cheque	Name	Amount
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<u>0.00</u>
14,611.04

Plus o/s credits

Date Deposit	Amount
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<u>0.00</u>	
14,611.04	checksum 0.00

BMM Account No

40-18-17 01705857

Opening Balance	148,041.29	Transfers out	0.00
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Bankings	424.30	Closing Balance	148,465.59 *
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<u>148,465.59</u>	<u>148,465.59</u>
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Balance per Bank Statement	148,465.59
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Unity Trust Account

Opening Balance	10,290.44	Transfers out	3,193.40
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Bankings	0.00	Closing Balance	7,097.04
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<u>10,290.44</u>	<u>10,290.44</u>
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Balance per Bank Statement	7,097.04
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6-3

Ryton on Dunsmore Parish Council

BANK RECONCILIATION: July 2026

Current Account No
40-18-17 11376020

Opening balance	14,611.04	Payments	50,559.44
Bankings	50,000.00	Closing Balance	14,051.60
	<u>64,611.04</u>		<u>64,611.04</u>

Balance per Bank Statement 14,051.60 *

Less o/s cheques

Date	Cheque	Name	Amount
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0.00

14,051.60

Plus o/s credits

Date	Deposit	Amount
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0.00

14,051.60 checksum

0.00

BMM Account No
40-18-17 01705857

Opening Balance	148,465.59	Transfers out	50,000.00
Bankings	0.00	Closing Balance	98,465.59 *
	<u>148,465.59</u>		<u>148,465.59</u>

Balance per Bank Statement 95,465.59

Unity Trust Account

Opening Balance	7,097.04	Transfers out	3,649.21
Bankings	50,000.00	Closing Balance	53,447.83
	<u>57,097.04</u>		<u>57,097.04</u>

Balance per Bank Statement 53,447.83

9

Civil Parish of Ryton on Dunsmore

Grant Application for financial year 1st April 2026 to 31st March 2027

This form is used by the Parish Council to assess the application. If more space is required continue on an additional sheet.

Return form to:

Ryton Dunsmore Parish Council, The Village Hall, High Street, Ryton on Dunsmore, CV8 3EY

Email: rytonondunsmore@btconnect.com

Applications must be received 10 days before a Parish Council meeting to be considered at that meeting. Council meetings are usually held on the 1st Wednesday of the month.

Name of organisation

RYTON-ON-DUNSMORE, 50 PLUS-EVERGREENS

Name of contact person

BILL DUFFIN & DOUGLAS WAUGH

Website URL of organisation

Is your organisation a registered charity? ~~Yes~~/No

Yes/No

Charity number:

Is your organisation affiliated to a national body?

~~Yes~~/No

Organisation :

Please briefly describe the aims of your organisation and give details of how it benefits the Village

TO HELP SENIOR PEOPLE IN THEIR RETIREMENT YEARS,
TO MEET & TALK TO OTHERS, SO THEY ARE NOT
FORGOTTEN.
WE HAVE QUIZZES, GAMES, FILM SHOWS & TALKS,
ALL TO HELP THE ELDERLY, I.E. SCAMS,
POWER OF ATTORNEY, PLUS HOPEFULLY TRIPS
OUT.

WHY NOT SOME SENIOR MEMBERS OF COUNCIL
ATTEND, YOU WOULD BE VERY WELCOME.

Where is the organisation based

RYTON-ON-DUNSMORE, VILLAGE HALL.

Number of members in your organisation

APPROX 30 AND GROWING SLIGHTLY

Age range for services provided

55 TO 90

Amount of grant requested

DO NOT KNOW THE ACTUAL FIGURE FOR HIRING THE HALL,
BUT FOR THE PARISH COUNCIL TO PAY OUR RENT,
AS THE PREVIOUS YEAR. (THINK £360)

What is the project that the money is being requested for

TO KEEP GOING, AND HELP THE ELDERLY,
TO GET MORE PEOPLE TO JOIN.

WE MEET THE FIRST TUESDAY OF EVERY
MONTH 2PM TO 4PM, TRANSPORT PROVIDED.

Please detail other sources of income or grants for this project

MEMBERSHIP, RAFFLES, BRING & BUY PLUS
CAKE BAKING COMP. THEN SOLD

How will this project benefit the community of Ryton on Dunsmore

BY KEEPING AN EYE OUT FOR OUR
ELDERLY NEIGHBOURS.

(KEEPING TROUBLE OF THE STREET, HA, HA)

GDPR:

The details of your grant application will be shared within the monthly meeting pack at which your application is discussed. Your personal details will not be shared as part of this. The application form will be stored for a period of 6 years for audit purposes and will be destroyed after this time. Your data will be stored securely. If you have any questions please contact the clerk via email rytonondunsmore@btconnect.com

- 6.5 To discuss CCTV quotation
- 6.6 To discuss insurance quotation



Because
Experience
Counts

[Training and learning](#) [Audit and consultancy](#) [Membership](#) [Awards and events](#) [Impact and influence](#) [Publications](#) [About us](#) [Contact us](#)

Fire Safety

Fire safety training should be carried out by new employees and a refresher completed by all employees at least every 12 months

From £20.00

[Scroll to see more](#) ↓



Build Knowledge



Your Schedule



Your Pace



Tablet Friendly



Interactive

To dig out existing pathways which are overgrown and uneven, install new 150mm treated gravel boards to all perimeters of pathways to approximately 1.05 metres width, infill and level all areas with Grano and compact, install top layer of Breedon Gravel to approximately 50-75mm and compact to leave flush finish to new gravel boards.

As previously quoted cut back and repair damaged tarmac area to the entrance of the grounds (Warren Field Entrance).

Cost to include top soil and grass seed to make good to installed gravel boards, barrier tape whilst work is being carried out, banksman to oversee public movement, hire of machinery, removal of all debris from site, labour and all sundries to complete.

Cost..... £ 32,350.00 plus vat

6.9 To discuss donation to Our Jays Foundation



7.1

Development Team
Rugby Borough Council
Town Hall
Evreux Way
Rugby
CV21 2RR

24-Aug-2026

Miss Lindsay Foster,
Ryton On Dunsmore Parish Council

PLANNING CONSULTATION – Parish Council

Reference: R26/0736

Proposal at:

Collage Of Policing, LEAMINGTON ROAD, RYTON-ON-DUNSMORE, COVENTRY, CV8 3EN

For: Proposed installation of a new security guard hut.

I refer to the above application that you may wish to comment on.

The plans and documents can be viewed on-line at:

<https://planning.agileapplications.co.uk/rugby>

Consultation responses should be sent to adam.kerr@rugby.gov.uk by 15-Sep-2026.

If this application is determined by the Planning Committee members of the public may have the opportunity to speak at the meeting. More details about public speaking are available from the Council or on-line at: www.rugby.gov.uk/speakingatplanning Information regarding how the Council deals with personal information is available at: <https://www.rugby.gov.uk/PlanningPrivacy>

If you have any queries please contact me on 01788 533762.

Yours Faithfully

Adam Kerr
Rugby Borough Council



ALLOTMENT IMPROVEMENT GRANT SCHEME 2026/27

Rugby Borough Council

Dear Parish Council,

IMPORTANT: This information is for parish councils that manage/own an allotment site.

Rugby Borough Council is pleased to launch the Allotment Improvement Grant Scheme, supporting improvements to allotment sites across the borough. A total of **£150,000** is available, with grants of between **£1,000** and **£25,000** per project.

What the fund supports:

The grant scheme aims to support projects that contribute to one or more of the following objectives:

- Promote health and wellbeing
- Address climate change
- Support biodiversity
- Improve local food resilience
- Support infrastructure and accessibility
- Strengthen community participation and inclusion

Examples include water systems, paths, communal facilities, composting areas, orchards and accessibility improvements, for example appropriate toilet facilities

Please note – where there are ongoing costs associated with maintenance, the parish council must support those.

Applications for works, repairs, maintenance or improvements that are ordinarily the statutory or routine obligations of the Council are not eligible for funding.

Who can apply?

This scheme is open to registered allotment associations and parish councils that own/manage allotment sites.

Application deadline

Applications open on **17 August 2026**

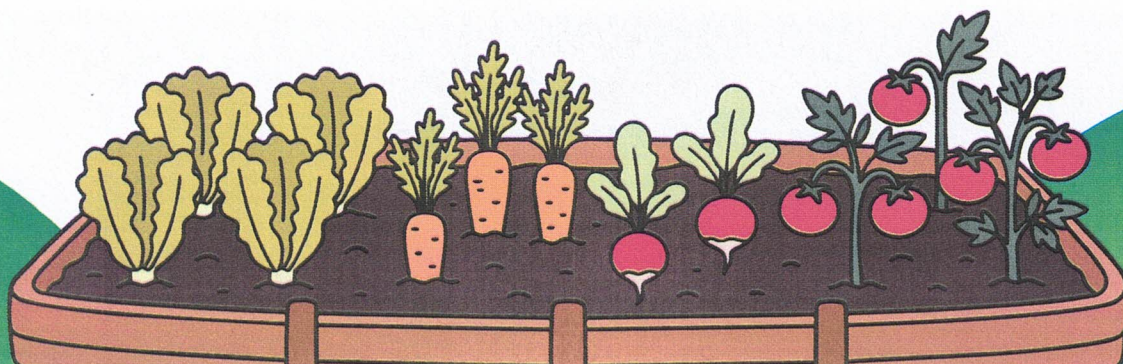
Applications must be submitted by **28 September 2026**

We encourage applicants to apply as soon as possible. Due to limited funding, meeting the eligibility criteria does not guarantee that an application will be successful. Eligible applications will be assessed and scored, and the highest scoring applications will be funded in the order they are received until the available budget is exhausted.

More information, including the guidance notes and application form, is available on rugby.gov.uk/allotmentscheme

We look forward to receiving your application.

Regards,
Communities and Projects Team



8.2 to approve use of Parish Council land for metal detecting

9 Items for this meeting

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