

Information available from Ryton-on-Dunsmore Parish Council under the model publication scheme

Please click on the links below to obtain the information described.

[Model Publication Scheme](#)

[Information available from the Council under the scheme](#)

Class 1 - Who we are and what we do

(Organisational information, structures, locations and contacts)

[Who's who on the Council and its Committees](#)

[Contact details for Parish Clerk and Council members](#) (named contacts where possible with telephone number and email address (if used))

[Location of main Council office and accessibility details](#)

[Staffing structure](#)

Class 2 – What we spend and how we spend it

(Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)

[Annual return form and report by auditor](#) (Hard copy only – contact the Clerk)

[Finalised budget](#) : Please contact the Clerk

For further information please refer to [Information available from the Council under the scheme](#)

Class 3 – What our priorities are and how we are doing

(Strategies and plans, performance indicators, audits, inspections and reviews)

[Annual Report to Parish Meeting](#) (contained in APM minutes)

Class 4 – How we make decisions

(Decision making processes and records of decisions.
Current and previous council year only)

[Timetable of Parish Council meetings](#)

[Agendas of meetings](#)

[Minutes of meetings](#) (this will exclude information that is properly regarded as private to the meeting)

[Reports presented to council meetings](#) (Currently hard copy – contact the Clerk)

[Responses to consultation papers](#) (Generally hard copy – contact the Clerk)

[Responses to planning applications](#)

[Bye-laws](#) (Hard copy only – contact the Clerk)

Class 5 – Our policies and procedures

(Current written protocols, policies and procedures for delivering our services and responsibilities)

For further information please refer to [Information available from the Council under the scheme](#)

[Snow Clearing Policy](#)

Class 6 – Lists and Registers

(Currently maintained lists and registers only)

For further information please refer to [Information available from the Council under the scheme](#)

Class 7 – The services we offer

(Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)

For further information please refer to [Information available from the Council under the scheme](#)

Contact details:

Clerk to the Council

Tel: 024 76307336

Email: Rytonondunsmore@btconnect.com

Post: The Village Hall, High Street, Ryton on
Dunsmore , CV8 3EY

Visit: Parish Office, Village Hall, High Street,
Ryton on Dunsmore

Note open most Wednesdays 9am - noon

SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ 10p per sheet (black & white)	Actual cost
	Postage	Actual cost of Royal Mail standard 2 nd class